

TCVESSA Board Meeting May 1, 2025

Meeting was called to order at 7:32

Board Members Present: Liz Pike, Diane Slais, Carmen Laing, Gretta Thorson, Tekla Viker, Courtney Hansen, Kathy Patregnani, Mary Dahl, Michelle Berge, Heather Rand

Other Members: Cyndi Myhre, Mary Haggerty

New Member Reading – Janice Johnson, Erica & Riley - 1st Reading

- Gretta, Courtney, Kathy: Meet with bank on Tuesday to update account signers and EIN number
- Mary: Research Google Docs options for event documentation and contact Kathy Flanders about setting up a board documentation system
- Cyndi & Michelle: Finalize trophy arrangements for the specialty show on Sunday
- Cyndi & Michelle: Contact members who expressed interest in helping with the specialty show
- Kathy: Keep food expenses under \$125-150 for the two-day obedience trial
- Kathy: Keep food expenses under \$100 per day for the June agility trial
- Courtney & Kathy: Check and confirm the inventory of Mach bars for the agility trial
- Carmen & Liz: Determine new date for next year's banquet considering Easter schedule
- Michelle: Contact cardiologist about availability for the clinic
- Courtney: Reach out to blood bank about potential DNA banking services at the clinic
- Mary Haggerty: Contact Barky Boys and Mike Teh about finding available weekends for Fast CAT event with Irish Wolfhound Club
- Kathy: Contact Dr. Rogan about potential dates for the clinic
- Mary: Send out meeting details for June 4th at 7:30
- Kathy: Post information about the fun match on website and Dogs Snobs Facebook page
- Carmen: Follow up with members for any corrections or changes to the previous membership meeting minutes by the end of the weekend
- Carmen: Edit and create a condensed version of meeting minutes from the AI-generated version once received from Mary
- Gretta: Update meeting minutes to include Michelle in attendance and send back to Carmen
- Carmen: Submit updated meeting minutes to Jean for the website after receiving from Gretta
- Mary: Send email to Gretta regarding PayPal setup after the meeting
- Cyndi: Pay \$30 for the two designated specialty paperwork
- Liz: Send website information about embroidery vendor to Cyndi for specialty show merchandise
- Team: Consider options for trophy donations and additional income sources for future events

Summary

Membership Renewal and Treasurer's Report

The meeting began with a discussion about the meeting minutes, which were approved after some changes were made. The team also discussed the renewal of membership, with two members renewing their membership after several reminders. The treasurer's report was also discussed, with the team meeting with the bank to update the account details and remove unnecessary signers. The team also discussed the need for a second reading for the two members who lapsed their membership.

Club's Financial Gap and Event Planning

Gretta reports that the club's current balance is \$2,868.16, which is lower than previous months due to expenses from the recent banquet. The cost of the banquet was about 30% higher than what attendees paid, and there were also complimentary meals for volunteers. The group discusses the need to address this gap for future events. Kathy outlines plans for upcoming obedience and agility trials, aiming to keep food costs under \$150 and \$100 per day respectively. The group considers ways to manage expenses and potentially increase income, with Cyndi offering to share ideas for funding the specialty event at the next meeting.

Specialty Event Planning Update

Cyndi provides an update on the specialty event planning. All applications have been accepted and judges are confirmed, with one replacement due to a cancellation. The event schedule includes a supported entry on Thursday, designated specialty on Friday, concurrent specialty on Saturday along with a supported entry, and another designated specialty on Sunday. Cyndi and Michelle are working on fundraising initiatives, including club member donations and club apparel featuring new logos. They are finalizing trophy selections and will be reaching out to members who volunteered to help with the event. The organizers are aiming to break even financially by working within a tight budget and utilizing cost-effective options for ribbons and prizes.

AKC Inefficiencies and Apparel Discussion

The team discussed their experiences with AKC, a company they frequently interact with. They expressed frustration with AKC's inefficiencies and lack of clear communication. They also discussed the possibility of offering apparel pieces before the specialty event to generate income. The banquet was mentioned, with the team considering the date for next year's event. They also discussed the possibility of someone taking over the photo editing task, which requires proficiency in Photoshop or Canva.

Event Tracking and Approval System

The team discussed the need for a system to track and approve events. Mary Dahl proposed using a Google Docs drive for this purpose, which Liz confirmed was already in use by the parent club. The team agreed to keep the system simple for now and to reach out to Kathy Flanders for guidance on setting it up. Greta, the treasurer, is already managing the club's finances using Quicken, and the team agreed to continue with this system. The team also discussed the need for a record of approved events and the potential benefits of having a password-protected area on the club's website.

Heart and Eye Screening Clinic

Courtney discussed the possibility of organizing a clinic for heart and eye screenings. Kathy mentioned she would reach out to Dr. Rogan for dates. Courtney also mentioned that her clinic is willing to offer a discount for services. Mary Haggerty suggested Dr. Rogan as a good ophthalmologist. Cyndi shared her experience with a similar clinic.

Meeting adjourned at 8:50pm

Next Meeting – Wednesday June 4 @ 7:30pm